



EAPR 2020

21st Triennial Conference
Warsaw, 2-6 November 2020

Organizers:



TERMS AND CONDITIONS

§1. General provisions

1. The 21st Triennial Conference of the European Association for the Potato Research (EAPR) takes place 2-6 November 2020 in the Hilton Warsaw Hotel & Convention Centre at Grzybowska 63 st. in Warsaw.
2. The Conference is organized by the Plant Breeding and Acclimatization Institute – National Research Institute (IHAR-PIB) and managed by Targi w Krakowie Ltd as PCO.
3. Registration for the Congress implies acceptance of the Terms and Conditions.
4. The official website of the Conference is the following: <https://eapr2020.pl/gb/>
5. Conditions of participation in the Conference are:
 - online registration,
 - making payment,
 - personal confirmation of your presence at the registration desk on the day of the Conference.

§2. Registration

1. Registration for the Conference can only be made via online registration form on the website: <https://eapr2020.pl/gb/>
2. All registered participants must pay the required registration fees. Registration is considered valid only after the participant has made payment.
3. Please be aware that if the payment for participant who has accepted abstracts will not be completed by 6th of October 2020, the contribution will be cancelled and not inserted into the Book of Abstract.
4. All participants are obliged to fill in the payer's data carefully. The Organizer is not responsible for any consequences of providing false and/or incomplete information on the registration form.
5. After registration, participants will receive an automatically generated notification email to the email address provided in the registration form. If you did not receive a notification e-mail within an hour of submission of your registration, please check your spam folder/junk mail or contact the Conference Organizing Office to confirm your registration status.
6. After registering the participant will have an access to his profile in the system, to check the status of the registration.
7. Final confirmation of participation and all ordered services will be available in the participant profile in the registration system.

§3. Fees

1. Information about fees is posted on the website: <https://eapr2020.pl/gb/>
2. Participant's registration fee includes: entrance to conference rooms and exhibition hall, Conference materials with Book of Abstracts, participation in Welcome Cocktail, lunches, coffees, etc.



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3. Accompanying person registration fee includes: participation in Welcome Cocktail, lunches, coffees, etc.
4. Registration fee does not cover the costs of accommodation.
5. Registration fee depends on participant type and date of payment.

§4. Payments, Invoices

1. The following types of payment are available:

- payment to the Bank account, based on a proforma invoice that will be issued by the Conference Organizing Office and will be sent to the email address provided by the participant on the registration form,
- payment by online payment system (credit card or quick transfer),
- cash or credit card payment onsite.

2. All payments should have the following notification: Participant's Name(s) + EAPR 2020

3. For summary payment orders, please enclose a full list of names or send a full list of participants to: eapr2020@targi.krakow.pl

4. Bank expenses must be covered by the participant.

5. After payment receipt, an electronic VAT invoice will be available to download directly you're your personal registration account within 14 days after registration a deposit in the bank account.

6. Participants who agree to receive an electronic invoice during registration process, will receive the invoice in pdf format sent to the email address provided on the registration form.

7. Participants who do not agree to receive an electronic invoice during the registration process will get an original paper invoice during the Conference.

8. A final invoice will be issued only on participant's request until December 15th; the Secretariat will not send this document automatically. The final invoice will be issued based on details provided while registering (invoice details).

9. The date when the transfer has been made (in accordance with the deadlines mentioned in the Registration Information tab on the Conference's website) will be considered as the date of participant's registration. Should one deadline be missed, the next applicable fee will be charged automatically.

10. Admission to the Conference is possible only after making payment.

§5. Cancellation terms and fees refund

1. All Conference registration cancellations have to be sent by e-mail to the Conference Organizing Office: eapr2020@targi.krakow.pl The date when the e-mail resignation was sent is binding.

2. Handling fee related to resignation is 350 PLN.

3. Please note that if notice of cancellation is received before September 11th, payment will be refunded in full, except for an administrative fee of 350 PLN.



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4. If cancellation is received from September 12th to October 2nd, 50% of full registration fee will be refunded, except for an administrative fee of 350 PLN.
5. For cancellation received after October 3rd - no refund will be provided.
6. No-shows: payment will not be refunded.
7. Cancellations of the registrants whose abstracts were rejected - before 6th of October 2020, payment will be refunded in full, except for an administrative fee of 350 PLN.
8. Cancellation of accommodation – please contact the hotel directly to ask if it is still possible to cancel your accommodation and get a refund – we cannot guarantee this because each hotel has its own cancellation policy.
9. Please be advised that refunds will be paid after the Conference.
10. Participants have the right to delegate another person to attend the Conference on their behalf without any extra charge. Notification has to be sent by e-mail to eapr2020@targi.krakow.pl within 5 working days before the Conference.

§6. Participant's duties and responsibilities

1. All participants are required to wear their ID badge in a visible location during the Conference and all accompanying events and show their ID badge on request to the Conference personnel and security.
2. Participants have full material liability for damage done by them both on the premises of the facilities where any conference activities are conducted and in the Participants' places of accommodation.
3. The Organizer is not responsible for Participants' belongings which may be lost, damaged or stolen during the Conference.
4. During the Conference Participant is obliged to comply with fire and safety regulations at the Conference venue.

§7. Final provisions

1. The Organizer reserves the right to make changes in the Conference program. The current program is published on the website: <https://eapr2020.pl/gb/>
2. If the Conference does not take place due to reasons dependent solely on the Organizer, the Organizer shall immediately return payments paid by participants to the indicated bank accounts.
3. If the Conference does not take place due to reasons caused by „force majeure” Participant shall not be entitled to compensation or refund of any fees associated with participation in the Conference, as well as cost of additional ordered services.
4. To all matters not settled herein, provisions of the Polish Civil Code shall apply.
5. Any disputes that may arise from participation in the Conference shall be settled by Polish courts on the grounds of the Polish procedure.
6. The following Terms and Conditions come into effect on the date of their posting on the website: <https://eapr2020.pl/gb/>